



Embassy  
of the Federal Republic of Germany  
Dhaka

February 2021

## Information regarding Study Visa

All Bangladeshi nationals who intend to study in the Federal Republic of Germany require a visa prior to their departure.

An application may only be filed at the German Embassy Dhaka under the provision that the applicant has a permanent residence in the area of jurisdiction of this Embassy.

### Application

Please note that visa applicants for a Study Visa have to register an online appointment prior to submitting their application.

Admission to the Visa Section of the German Embassy will only be granted at the time of the scheduled appointment. Being late for more than 15 minutes will consequently result in scheduling a new appointment.

The visa application must be supported by all the necessary documents as only applications with complete documentation can be accepted.

Please note that your student blocked account process has to be completed (i.e. account opened, money transferred, money credited in your student blocked account); at any time the Embassy will assess your documents. It is not possible to show only the account opening confirmation, or a money transfer confirmation.

Simultaneous applications for a Schengen visa and a student visa cannot be processed.

### Fees

Visa fees are payable in BDT. The fees are fixed in Euro (please refer to the separate information sheet – therefore the equivalent in Bangladeshi currency may vary according to the exchange rate. The complete fee has to be paid upon application and will not be refunded in case the visa application is rejected.

However, should you have been granted a stipend you are exempted from paying the visa fee.

### Processing Time

The minimum time to process your study visa is approx. 6 weeks, since your application has to be forwarded to the competent immigration authorities in Germany for final approval.

Please apply for your visa in due time.

Address	Postal Address	Telephone	Telefax	E-Mail
11 Madani Avenue	POB 6126	(+880-2) 5566 8650	(+880-2) 5566 8690	visa@dhak.diplo.de
Baridhara Diplomatic Enclave	Dhaka-1212		+49 30 1817 67202	Webseite
Dhaka-1212	Bangladesh			www.dhaka.diplo.de



## Checklist

Please prepare two identical sets of applications with the below mentioned documents and bring your original documents along.

Please prepare the documentation for your visa in the following order:

<input type="checkbox"/>	Valid passport (with a validity of at least 12 months)
<input type="checkbox"/>	3 recent biometrical passport photographs (not older than six months)
<input type="checkbox"/>	2 Visa application forms (please make sure that both forms are filled out and signed mentioning especially the address of your future residence in Germany (question 15) as well as your complete home address, which includes telephone number and e-mail address in Bangladesh)
<input type="checkbox"/>	Copy of your passport's data page (A4 size copy)
<input type="checkbox"/>	Proof of admission to the relevant University or Institution (scholarship certificate if applicable)
<input type="checkbox"/>	Higher Secondary Education Board Certificate and mark-sheets
<input type="checkbox"/>	Proof of previous studies in the relevant area (e.g. Bachelor Degree, transcripts) if applicable
<input type="checkbox"/>	English-speaking programs unless you have completed a Bachelor Degree in Australia, UK or US: <ul style="list-style-type: none"><li>• Proof of knowledge of English language (TOEFL, IELTS)</li></ul> German-speaking programs: <ul style="list-style-type: none"><li>• Proof of knowledge of the German language ("Zertifikat B1" with a 'good' result or higher is recommended)</li></ul>
<input type="checkbox"/>	Proof of financial means to cover the costs for the time of your studies by one of the following documents: <ul style="list-style-type: none"><li>• Confirmation of scholarship / stipend</li><li>• Formal sponsorship letter from a sponsor living in Germany ("Verpflichtungserklärung" according to Art. 68 of the German Residence Act for Studies)</li><li>• Blocked account ("Sperrkonto") in Germany in the name of the applicant showing a minimum balance of 10,332/- Euro and the remark that the account holder can dispose of a monthly amount of 861/- Euro (861/- Euro for 12 months including handling fee for the bank)</li></ul> Please refer to the information sheet "Opening a Blocked Account" available at the website of the German Embassy in Dhaka
<input type="checkbox"/>	Incoming medical insurance or proof public / private insurance has to be provided at the time of visa approval. More information to be provided during the interview
<input type="checkbox"/>	A motivation letter stating why you are interested to study this program. The letter should be signed by you
<input type="checkbox"/>	Your Curriculum Vitae (CV)



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### Important Information

- All documents have to be presented in the given order in original, copies in DIN-A4 format.
- All documents in Bengali (or other language) have to be supported by an English or German translation.
- Only applications with complete documentation can be accepted for processing.
- Please note that the German Embassy reserves the right to ask for additional documents or an additional interview.
- Submission of the above-mentioned documents does not guarantee that a visa is granted.
- Submission of incomplete documentation or refusal to appear for a visa interview may result in the rejection of your application.

For further information please refer to **[www.dhaka.diplo.de](http://www.dhaka.diplo.de)**

The regulations have been issued by the Embassy of the Federal Republic of Germany and are subject to change without prior notice.

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