



## Information for Visa Applicants

### for Intended Marriage / Establishment of a Civil Union in Germany

A visa for an intended marriage or an establishment of a civil union in Germany may only be applied for, if a certificate of marriageability (“Anmeldung zur Eheschließung / Eintragung einer Lebenspartnerschaft”) issued by the competent German Civil Registrar has been issued stating that a date for the intended marriage / establishment of a civil union has been scheduled.

It is therefore vital to check with the competent German Registrar’s Office in the town you want to get married which documents have to be submitted in Germany in order to obtain the above mentioned certificate.

#### Fees

Visa fees are payable in Bangladeshi Taka. The fees are fixed in Euro (please refer to separate information sheet); therefore the equivalent in Bangladeshi currency may vary according to the exchange rate. The complete fee has to be paid upon application and will not be refunded in case the visa application is rejected.

#### Processing Time

The minimum time to process the application for a visa for family reunion takes approximately 4 to 5 months, since a document verification is necessary in most cases and your application has to be forwarded to the competent immigration authorities in Germany for final approval.

#### Application

Please note that visa applicants for Intended marriage will have to take an appointment for their application online under:

[https://service2.diplo.de/rktermin/extern/choose\\_category.do?locationCode=dhak&realmId=420&categoryId=943](https://service2.diplo.de/rktermin/extern/choose_category.do?locationCode=dhak&realmId=420&categoryId=943)

**Address:**

11 Madani Avenue  
Baridhara Diplomatic Enclave  
Dhaka 1212

**Post:**

Gulshan Post Office  
POB 6126, Gulshan I  
Dhaka 1212  
Bangladesh

**Telephone:**

(00880-2) 5566 8650

**Telefax:**

(00880-2) 5566 8690  
+49 30 1817 67202

**E-Mail:**

visa@dhak.diplo.de

**Internet:**

www.dhaka.diplo.de



## Checklist

Before submitting your application at the Embassy please prepare the following documentation:

<input type="checkbox"/>	<b>Valid passport</b> with a validity of at least one more year and at least two (2) empty pages.
<input type="checkbox"/>	<b>3 recent biometrical passport photographs (not older than six months)</b>
<input type="checkbox"/>	<b>Visa application form for a German National Residence</b> All questions have to be answered, incomplete forms cannot be accepted.
<input type="checkbox"/>	<b>Declaration on True and Complete Information</b>
<input type="checkbox"/>	<b>Copy of <u>all</u> pages of your passport (A4 size copy)</b>
<input type="checkbox"/>	<b>Citizenship Certificate</b>
<input type="checkbox"/>	<b>Copy of <u>all</u> pages of your fiancé/e's passport (A4 size copy)</b>
<input type="checkbox"/>	<b>Copy of spouses residence permit for Germany – if applicable</b>
<input type="checkbox"/>	<b>Verpflichtungserklärung by German sponsor</b>
<input type="checkbox"/>	<b>Personal covering letter</b> explaining the exact purpose and duration of stay
<input type="checkbox"/>	<b>Certificate of residence (“Meldebescheinigung”) of the fiancé/e living in Germany (not older than 6 months)</b>
<input type="checkbox"/>	<b>Proof of German knowledge (A1 level)</b> Please note that – under certain circumstances – there are exemptions from this requirement. For further information please refer to “Information on German language requirements”.
<input type="checkbox"/>	<b>Certificate of intended marriage / establishment of civil union (“Anmeldung zur Eheschließung / Eintragung einer Lebenspartnerschaft”) issued by German Civil Registrar (not older than 6 months)</b>
<input type="checkbox"/>	<b>Copy of all documents submitted to the German Civil Registrar</b> in order to obtain the certificate of intended marriage / establishment of civil union
<input type="checkbox"/>	<b>Health Insurance</b> (valid until the time of marriage)
<input type="checkbox"/>	<b>Visa Fee</b> (equivalent to 60/- Euro in BDT)

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### **Important Information**

- Please prepare ***two identical*** sets of application of the above mentioned documents and bring your original documents along.
- All documents have to be presented in the given order in original, copies in Format “DIN A4”
- All documents in Bangla language have to be supported by an English or German translation.
- Only applications with complete documentation can be accepted.
- Please note that the German Embassy reserves the right to ask for additional documents or an additional interview.
- In case of visa approval you will be requested to present a travel health insurance (please refer to the website regarding travel health insurances accepted).
- **Submission of the above-mentioned documents does not guarantee that a visa is granted.**
- **Submission of incomplete documentation may result in the rejection of your application.**
- **The guidelines are subject to change without prior notice.**

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