



October 24

Information regarding Study Visa

All Bangladeshi nationals who intend to go to the Federal Republic of Germany require a visa prior to their departure.

An application may only be filed at the German Embassy Dhaka under the provision that the applicant has a permanent residence in the area of jurisdiction of this Embassy.

Application

Please note that visa applicants for all visa applicants have to register an online appointment prior to submitting their application. You can register [here](#).

Admission to the Visa Section of the German Embassy will only be granted at the time of the scheduled appointment. Being late for more than 15 minutes will consequently result in scheduling a new appointment.

The visa application must be supported by all the necessary documents as only applications with complete documentation can be accepted.

Simultaneous applications for a Schengen visa and a National visa cannot be processed.

Fees

Visa fees are payable in BDT. The fees are fixed in Euro (please refer to the separate information sheet – therefore the equivalent in Bangladeshi currency may vary according to the exchange rate. The complete fee has to be paid upon application and will not be refunded in case the visa application is rejected.

Processing Time

The minimum time to process your visa is approx. 3 weeks.

Please apply for your visa in due time.

Address	Postal Address	Telephone	E-Mail	Webseite
11 Madani Avenue	POB 6126 Dhaka-1212	(+880-2) 5566 8650	visa@dhak.diplo.de	www.dhaka.diplo.de
Baridhara Diplomatic Enclave	Bangladesh			
Dhaka-1212				



Before submitting your application, please prepare the documents in the following order:

- Valid passport (issued within the last 10 years; passports with observations on the front data page cannot be accepted) with at least two empty pages
- 1 passport photo complying with biometric specifications, not older than 6 months
- [Application form](#) & [declaration](#) (in accordance with Section 54 of the Residence Act) duly signed
- Copy of your passport's data page (A4 size copy)
- Proof of admission to the relevant University or Institution (scholarship certificate if applicable)
- English-speaking programs unless you have completed a Bachelor Degree in Australia, UK or US: Proof of knowledge of English language (TOEFL, IELTS)
- German-speaking programs: Proof of knowledge of the German language ("Zertifikat B1" with a 'good' result or higher is recommended)
- Higher Secondary Education Board Certificate and mark-sheets
- Proof of previous studies in the relevant area (e.g. Bachelor Degree, transcripts)
- Letter of motivation: (Please answer the following questions.)
 - What did you study beforehand and why?
 - Please give a short description of the content of your former studies.
 - What do you want to study now and why?
 - Please give a short description of the content of your planned studies.
 - Why do you want to go to Germany and not another foreign country to study abroad?
 - What do you want to do after you finished your degree in Germany?
- Curriculum vitae (including employments)
- Travel health insurance valid on arrival in Germany to the date of enrolment at the University (minimum 3 months)
- Proof of financial means to cover the costs for the time of your studies by one of the following documents:
 - Confirmation of scholarship/ stipend
 - formal sponsorship letter from a sponsor living in Germany ("Verpflichtungserklärung"; according to Art. 68 of the German Residence Act)

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Dhaka-1212



- Blocked account (“Sperrkonto”) in Germany in the name of the applicant showing a minimum balance of 11,904/- Euro and the remark that the account holder can dispose of a monthly amount of 992/- Euro (992/- Euro for 12 months including handling fee for the bank)
- Visa fee

Missing documents may be handed in after the application has been filed with the Embassy. They are to be sent by e-mail, mail or handed in in person at the Embassy’s gate. The five-digit file number of the application must be indicated on the envelope.

Failure to produce any of the documents above or further documents required within a set period of time is likely to lead to refusal of the application. Deadlines set may be extended after consultation with the officer in charge.

All photocopies must be fully legible and will be refused in case they are not.

It is expected that an applicant is reachable through the cell phone number and email address provided on the application form.

All documents in Bengali (or other language) have to be supported by an English or German translation.

Please do not submit documents in both English and German. Preferable submit the German version of the document.

Please note that the German Embassy reserve the right to ask for additional documents or the verification of certificates, for which additional fees would be charged.

Submission of the above-mentioned documents does not guarantee that a visa is granted.

The regulations have been issued by the Embassy of the Federal Republic of Germany and are subject to change without prior notice.

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